

APPLICATION FOR PUBLIC ASSEMBLY PERMIT

**TO THE TOWN BOARD OF THE TOWN OF WALWORTH:**

Check term and specify date(s):

**ANNUAL:** \_\_\_\_\_

**SEASONAL:** \_\_\_\_\_

**EVENT:** \_\_\_\_\_

1. The name, age and residence address of the applicant, or if applicant is a corporation, the name of the corporation and the names and addresses of its directors and officers, or if the applicant is a limited liability company, limited partnership of partnership, the name and address of its manager, managing partner and partners:

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2. If the applicant is other than the owner, the owner is:

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and attached hereto and designated as Exhibit A, is an affidavit from the owner giving the applicant authority to make this application.

3. If the applicant does not reside in the Town of Walworth or have an office for doing business in the Town of Walworth, the name and address of an agent who shall be a natural person who resides in or has a place of business in the County of Wayne and who is authorized to and shall agree, in a verified statement, to accept notices or summons issues with respect to the application, the conduct of the assembly or use in any manner involving it arising out of an application, construction or application of this Chapter is:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Attached hereto and designated as Exhibit B is a verified statement made by \_\_\_\_\_

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agreeing to accept notices or summons issued with respect to the application, the conduct of the assembly or use in any manner involving it arising out of the application, construction or application of this Chapter.

4. (a) The name, address and record owner of the property where the assembly and use shall occurs is:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Record Owner: \_\_\_\_\_

- (b) The nature and interest of the applicant herein is:

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(c) The proposed dates and hours of assembly and use are:

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(d) The expected maximum number of people intended to use the property at one time and collectively is:

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(e) The expected number of automobiles and vehicles intended to use the property at one time and collectively is:

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(f) The purpose of the assembly and use including the nature of the activity to be carried on and the admission fee to charged, if any:

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5. A map (prepared by a licensed land surveyor, if required by the Town Board, or a licensed public engineer, if required by the Town Board) showing the size of the property; the zoning district in which it is located; the names and record owners of the adjoining properties; the streets or highways abutting said property; the size and location of any existing buildings; buildings or structures to be erected for the purpose of the assembly and use; the method, construction and materials to be used in any new building or structure, is attached hereto and designated as Exhibit C.
6. A plan or drawing to scale showing the method and manner in which (a) sanitary facilities are to be provided for the disposal of human waste, garbage and other debris and (b) the water will be supplied, stored and distributed to those people attending, is attached hereto and designated as Exhibit D.
7. A plan or drawing to scale showing the layout of any parking area for motor vehicles, including the means of ingress and egress to such parking area, is attached hereto as Exhibit E.
8. A statement containing the type, number and location of any radar device, sound amplifier, loud speaker, sound truck or other similar sound equipment is as follows:

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9. (a) A statement specifying whether food or beverages intended to be prepared, served or distributed is as follows:

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(b) If food or beverages are intended to be prepared, sold or distributed, a statement specifying the method of preparation and distribution of such food or beverages and the methods of disposing of garbage, trash or any other refuse arising therefrom is as follows:

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(c) If food or beverages are to be prepared, sold and distributed, a plan drawn to scale is attached hereto showing the building or other structure from which the food or beverage shall be prepared, sold or distributed is attached hereto as Exhibit F.

10. (a) A statement specifying any private security or police will be engaged is as follows:

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(b) If security guards or police are to be hired, set forth their numbers and duties to be performed including the hours to be worked and areas of responsibility:

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11. A statement specifying the precautions to be utilized for fire protection, including a plan or drawing to scale, specifying the locations or fire lanes and water supply for fire control is as follows:

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12. (a) A statement specifying whether any outdoor lights or signs are to be utilized is as follows:

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(b) If outdoor lights or signs are to be utilized, a map showing the number, location, size, type and illuminating powers of such lights and signs is attached hereto and designated as Exhibit G.

13. (a) A statement specifying whether any camping or housing facilities are to be available is as follows:

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(b) If camping or housing facilities are to be available, a plan drawn to scale showing the intended number and locations of same is attached hereto and designated as Exhibit H.

14. A statement specifying the contemplated duration of the assembly or use is as follows:

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15. (a) A statement setting forth whether the assemble and use are to continue from one day into another is a follows:

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(b) A statement setting forth the camping or housing facilities available or to be made available on the premises is as follows:

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16. Attach all permits necessary for the public assembly.

17. Attach any other information in detail showing compliance with §131-3 ( C)( 1 )-( 10 ).

(a) Public drinking water:

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(b) Toilet facilities:

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(c) Adequate facilities for disposal or treatment and disposal of sewage:

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(d) Adequate facilities and arrangements for safe, clean disposal of solid waste, garbage and trash:

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(e) Adequate supply of food, including provisions for sanitary handling and protection of food and beverages until served or used:

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(f) Adequate off-street and off-road facilities for contemplated number of people attending the assembly or use:

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(g) Adequate camping and housing facilities for contemplated number of people in attendance:

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(h) Adequate number of access roads to and from the site of the assembly or use and adequate number of areas designated for emergency medical facilities:

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Attached hereto and designated as Exhibit H is a map setting forth access roads and areas designated for emergency medical services.

(i) Adequate medical facilities and personnel:

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(j) Adequate fire protection arrangements for buildings:

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18. A copy of a certificate of insurance in compliance with §131-3E of the Walworth Town Code is attached hereto and designated as Exhibit I.

\_\_\_\_\_  
Applicant's Signature

**VERIFICATION**

STATE OF NEW YORK)  
COUNTY OF WAYNE) ss:

\_\_\_\_\_, being duly sworn deposes and says that deponent is the applicant in the above; that deponent has read the foregoing application and knows the contents thereof; and that the same is true to deponent's own knowledge, except as to the matters therein stated to be alleged on information and belief, and as to those matters deponent believes to be true.

\_\_\_\_\_  
Applicant's Signature

Sworn to before me this \_\_\_\_\_  
day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Notary Public

Town Board Approval: \_\_\_\_\_  
Town Board instructions for issuance of permit: \_\_\_\_\_